



AGENDA FOR THE 188th MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

The Merit Board will convene for its 188th Meeting at 10:00 a.m., Wednesday, May 15, 2013, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:

University of Illinois at Chicago

College of Pharmacy
Room 270
833 Wood Street
Chicago, IL

Southern Illinois University Carbondale

Morris Library
Conference Room, 1st Floor
605 Agricultural Drive
Carbondale, IL

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order and Roll Call – Vice Chair Montgomery**
Vice Chair to call meeting to order and to call for roll call of members.
- 2. Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**
Chair to ask for approval for Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Discussion on Merit Board Reorganization

Chair Maitland has not been reappointed to her Board of Trustee position at Illinois State University and therefore forfeits her role on the Merit Board. The Merit Board will be asked to discuss options in filling the vacant Chair position. Vice Chair Montgomery will assume the Chair position in accordance with Merit Board Bylaws.

4. Public Comments (Action Item)

No requests for appearance have been submitted.

5. Consideration of the Minutes of the 187th Meeting of the Merit Board, January 30, 2013 (Action Item)

The Board will be asked to approve the Minutes from the January 30, 2013 meeting.

6. Consideration of Discharge Proceeding Number UIUC-12-6 filed against Andrea Harvey by the University of Illinois at Urbana-Champaign (Action Item)

The Board will be asked to consider and act on matters surrounding this discharge case. The Board will then be asked to adopt a decision and order on this matter.

7. Consideration of Discharge Proceeding Number ISU-12-3 filed against Bruce McClure by Illinois State University (Action Item)

The Board will be asked to consider and act on matters surrounding this discharge case. The Board will then be asked to adopt a decision and order on this matter.

8. Report of the State Universities Civil Service Advisory Committee – Julie Benedict, Chair

Chair Julie Benedict will update the Board on recent committee activities.

9. Report of the Human Resource Directors Advisory Committee – Maureen Parks

Maureen Parks will update the Board on recent committee activities.

10. Update and authorization for the Executive Director to implement and administer the Merit Board Budget for FY 2014 (Action Item)

The Board will be updated on the status of the budget and asked to adopt a resolution authorizing the Executive Director to implement the FY 2014 budget as funds become available.

11. Consideration of Public Officials Errors and Omissions Insurance – July 1, 2013 through June 30, 2014 (Action Item)

The Board will be asked to approve the continuation of the Public Officials Errors and Omissions Insurance coverage.

12. Update on audit issues at the University of Illinois at Chicago

The Board will be updated on the ongoing audit compliance process at the University of Illinois at Chicago.

13. Biennial Audit Program – Review of Recent Activities

The Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.

14. Annual Ethics Training for Merit Board Members and Staff

The Board will be updated on the annual Ethics Training for calendar year 2013.

15. Consideration of new Identity Protection Policy in accordance with the Illinois Identity Protection Act (5 ILCS 179/1)

The Board will be asked to approve and implement a new Identity Protection Policy in accordance with recent statutory requirements.

16. Report of the Executive Director – Tom Morelock

The Executive Director's Report will include a recap of each of the following items:

- a. Compliance audit by the Auditor General's office*
- b. FY 2013 and FY 2014 Budget Updates*
- c. Classification/Examination Update*
- d. University/Agency Visits*

17. Report of Legal Counsel – Abby K. Daniels, Manager, Legal Services and Legal Counsel

The Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.

18. Other Items as Presented